



(Replaced by same date and memorandum)  
Bangladesh Telecommunications Company  
Limited (BTCL)  
ডিজিএম, এইচ আর - ১  
Telejogajog Bhaban, 37/E, Eskaton Garden,  
Dhaka-1000  
<http://www.btcl.gov.bd> । বিটিসিএল.বাংলা

Record Number: 14.33.0000.013.08.001.21.65

Date: 10/4/2024

### Office Order

Mr. Md Seyam Hasan, Manager (ONM- 2), Mogbazar, Dhaka has been granted Earned Leave (Ex-Bangladesh) to go to India for travel purposes for 7 (Seven) days with effect from 09-05-2024 or from the date of commencement of leave under the terms & conditions mentioned below:

1. This approval is applicable for single trip only;
2. The expenditure relevant to this visit will be borne by him;
3. Under no condition, the leave will be extended;
4. He will draw his usual pay and allowances from Bangladesh in local Currency;
5. He will be released from all his posts with local arrangements.
6. He must return to the country within the stipulated time & join his office.

This order is issued with the approval of the Managing Director, BTCL.

14-04-2024  
Sayeed Mahmud  
General Manager (HR-1 )  
0255141744  
[gm.hr1@btcl.gov.bd](mailto:gm.hr1@btcl.gov.bd)

**Record Number:** 14.33.0000.013.08.001.21.65/1 (8)

Date: 10/4/2024

**(Not in the order of**

**Copy for Kind Information and Necessary Actions seniority)**

:

1. Managing Director (Additional Charge ), Managing Director's Office, Bangladesh Telecommunications Company Limited (BTCL);
2. DMD (CA/ M&O/ SO/ Finance/ P&D), BTCL;
3. CGM, Transmission (East), BTCL, Dhaka;
4. Immigration Officer, Hazrat Shahjalal International Airport Dhaka;
5. Controller of Foreign Currency, Bangladesh Bank, Dhaka.;
6. DGM (HR- 3 ), Bangladesh Telecommunications Company Limited (BTCL);
7. DGM (Pay and Allowance ), Bangladesh Telecommunications Company Limited (BTCL) and
8. Manager (ONM- 2), Mogbazar, Dhaka.



A handwritten signature in black ink, appearing to read 'Sayeed Mahmud', located on the right side of the page.

14-04-2024  
Sayeed Mahmud  
General Manager (HR- 1)